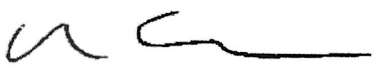
Notice is hereby given, that Members of the Parish Council of Bassingham are hereby summoned to attend a meeting of Bassingham Parish Council at 7:00pm on the 13th of March 2025 in the Hammond Tower Room.



Signed...

Roger Hales (Parish Clerk)

AGENDA

Councillors are reminded of the requirement to declare any disclosable pecuniary interests in agenda items not previously recorded on Members Register of Interests under the 2011 Localism Act.

There will be a maximum of 15 minutes public session at the start of the meeting, when members of the public can ask questions or make short statements to the Council.

Reports from District and County Councillors.

MAR 25:1. To accept apologies.

MAR 25:2. To approve and sign the notes of the previous meeting.

MAR 25:3. Financial report from the Clerk.

MAR 25:4. To make comment on planning applications received from NKDC.

REF: 25/1059/HOUS.

Proposal: Erection of two storey and single storey front extension.

Location: 32 Carlton Road.

Fosse Green Energy Proposals (Statutory Consultation)

MAR 25:5. Bassingham Neighbourhood Development Plan Update.

MAR 25:6. Hammond Hall Update.

MAR 25:7. Resilience Plan Update.

MAR 25:8. Speed Indicator Device Update.

MAR 25:9. Personnel Committee Update:

MAR 25:10. Health and Safety Checks update.

MAR 25:11. To allow Bassingham Scouting Group to place a bench (in memorial of Alison Kelley) on the Memorial Playing Field.

MAR 25:12. To purchase a galvanised and painted ¾ tree guard (for the NKDC oak tree), from designmetal.co.uk, for the sum of £160 plus VAT, under Sections 9 & 10 of the 1906 Open Spaces Act.

MAR 25:13. To purchase 50 Betula Pubescens, from Cheviot Trees Ltd, for the sum of £58 plus VAT, under Sections 9 & 10 of the 1906 Open Spaces Act.

MAR 25:14. To purchase 60 Viburnum Opulus, from the Woodland Trust, for the sum of £61.63 plus VAT, under Sections 9 & 10 of the 1906 Open Spaces Act.

MAR 25:15. To authorise the signing of orders for payment.

MAR 25:16. Clerks Report.

MAR 25:17. Correspondence.

MAR 25:18. Information from Councillors.

Notes on a meeting held on 13th March 2025

A meeting of Bassingham Parish Council was held in the Hammond Tower, on Thursday the 13th of March 2025, at 7:00pm. Councillors Green (in the chair), Vickers, Matthews, Howe, Booker, Wiltshire and 1 member of the public were present.

Public Session: The matter of the state of the derelict land south of Lime Grove was raised, this matter had been reported to NKDC environmental Health.

District Councillor Green updated the meeting on the works of NKDC.

Councillor Booker declared an interest in Planning Application 25/1059/HOUS and took no part in the discussion or voting on this matter.

MAR 25:1. Apologies were received from Councillor Barnett.

MAR 25:2. The minutes of the February 2025 meeting were confirmed as a true record and duly signed.

MAR 25:3. The Clerk gave a financial report for February 2025 and assured the Council there were sufficient funds to meet all known and expected payments.

MAR 25:4. Planning:

REF:25/1059/HOUS.

Proposal: Erection of two storey and single storey front extension.

Location: 32 Carlton Road, Bassingham.

The Council supported this application.

MAR 25:5. Bassingham Neighbourhood Development Plan Update: There was no update this month.

MAR 25:6. The clerk gave an update (attached) on the Hammond Complex.

MAR 25:7. Councillors Booker and Howe updated the meeting on the work being carried out by the Resilience Plan Group.

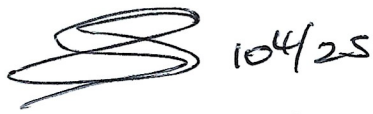
MAR 25:8. The clerk showed the meeting the latest graphs (attached) downloaded from the speed indicator devices.

Abusive behaviour towards the speed gun operatives had taken place on Carlton Road, the incident had been reported to the police.

MAR 25:9. Personnel Committee update.

MAR 25:10. Health and Safety Checks Update: The Council reviewed the Play Park Reports carried out by EKM Ltd. and instructed the clerk to have the works highlighted in the report carried out.

MAR 25:11. It was resolved to allow Bassingham Scouting Group to place a bench (in memorial of Alison Kelley) on the Memorial Playing Field.



10/4/25

MAR 25:12. It was resolved to purchase a galvanised and painted ¾ tree guard (for the NKDC oak tree), from designmetal.co.uk, for the sum of £160 plus VAT, under Sections 9 & 10 of the 1906 Open Spaces Act.

MAR 54:13. It was resolved to purchase50 Betula Pubescens, from Cheviot Trees Ltd. for the sum of £58 plus VAT, under Sections 9 & 10 of the 1906 Open Spaces Act.

MAR 25: 14. It was resolved to purchase 60 Viburnum Opulus, from the Woodland Trust, for the sum of £61.63 plus VAT, under Sections 9 & 10 of the 1906 Open Spaces Act.

MAR 25:15. It was resolved to sign the order of payments. (attached).

MAR 25:16. Clerks Report:

A big thank you to all the volunteers who have worked on the Holmes Parish Woodland, it is a great asset to the village, and you should all be commended for your efforts.

MAR 25:17. Correspondence:

An email from Burton and Dyson Solicitors regarding the lease the Scouting group have with the Council at Old Brick Kiln Lane.

MAR 25:18. Information from Councillors.

Councillor Vickers updated the Council on a meeting of the Witham Cluster Group.

Toxic waste being burnt on bonfires were an issue in the village, incidents should be reported to the NKDC Environment Officer.

The Annual Parish Meeting would take place on Thursday 8th May 2025 at 7pm in the Hammond Tower, the Annual Parish Council meeting would follow afterwards at 7:30pm

The meeting closed at 8:50 pm.

10/4/25

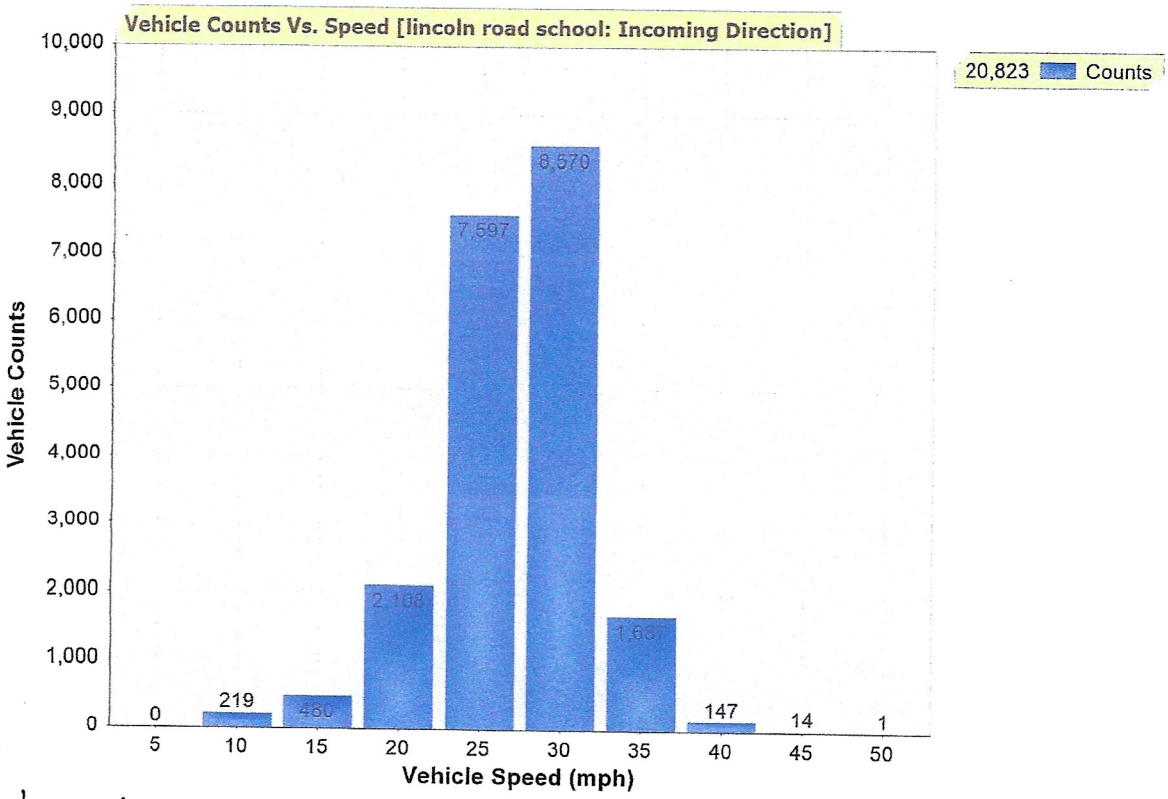
	Febuary	Total	BUDGET		
COUNCIL RECEIPTS				BANK BALANCES	
Land Rents	£111.93	£2,100.93	£2,270.00	CURRENT ACCOUNT	£15,895.69
Allotments rents		£2,305.00	£2,330.00	DEPOSIT ACCOUNT	£95,000.00
Playing field rent (Charity)		£200.00	£275.00		
Cemetery Fees		£270.00	£1,000.00	TOTAL	**£110,895.69**
NK Contribution-Litter Picking		£0.00	£323.00	**PROVISIONS**	
Grants		£103,009.00	£0.00	YOUTH ACTIVITIES	£1,700.00
106 Monies/CIL/137		£0.00	£0.00	CLOSED CHURCH YARD & CEMETERY	£6,900.00
Other Income		£0.00	£0.00	MPA/MUA	£32,593.88
Precept		£64,820.00	£129,640.00	PLAYPARK	£40,862.91
Bank Interest and Loyalty Payments		£1,246.17	£1,000.00	TREEWORKS	£322.50
Photocopying		£0.00	£25.00	HAMMOND IMPROVEMENTS	£663.30
Donations/Section 139		£1,102.50	£0.00	COMMUNITY INFRASTRUCTURE LEVY	£0.00
TOTAL COUNCIL RECEIPTS	£111.93	**£175,053.60**	**£136,863.00**	VILLAGE CLOCK	£933.00
				MEMORIAL RE. ALISON KELLY(CHARITY)	£100.00
COUNCIL EXPENDITURE				SCOUT CAMP (CHARITY)	£4,701.00
Audit		£420.00	£500.00	FINGER POSTS (CHARITY)	£0.00
Internal Audit		£19.17	£40.00	ALLOTMENTS	£1,728.20
Clerks Salary (including pension & NI paid)	£1,843.14	£29,019.35	£27,600.00	PLAYING FIELD (CHARITY)	£0.00
Grounds Maintenance	£2,075.00	£20,995.00	£25,000.00	HAMMOND HALL MAINTENANCE	£2,506.14
Insurance		£5,090.48	£5,000.00	LOST VILLAGE DONATION	£5,000.00
LALC -fee		£417.00	£660.00	**TOTAL**	**£98,010.93**
Loan repayments		£13,435.95	£17,957.00	DEFICIT	£12,013.83
Postage and Stationery	£5.83	£422.05	£400.00	THE HOLMES	-£6,522.14
Litter Pick	£100.00	£1,100.00	£1,200.00	**TOTAL**	**£18,535.97**
Water Rates re.allotments	£17.72	£337.22	£450.00		
village events		£376.48	£0.00		
Section 137		£22.65	£0.00		
Bank Charges	£17.83	£236.80	£450.00		
Quick Books	£22.60	£246.60	£240.00		
Phone / Internet	£100.46	£1,042.83	£1,111.00		
Website		£1,087.50	£250.00		
Village Clock		£4,823.00	£3,890.00		
Miscellaneous		£1,041.37			
XMAS TREE/lost village	£766.35	£1,585.07	£300.00		
OTHER COUNCIL PROVISIONS					
The Holmes	£270.53	£106,180.81	£7,000.00		
Closed Churchyard and Cemetery Maintenance		£0.00	£0.00		
MUA and MPA upkeep provision		£260.77	£3,000.00		
Playpark		£0.00	£0.00		
Playing Field (Charity)		£0.00	£275.00		
Local Elections Costs		£0.00	£2,500.00		
Tree Works		£3,700.00	£3,000.00		
Allotment Costs upgrades and legal		£55.00	£2,000.00		
Street Furniture & Maintenance		£0.00	£11,000.00		
hammomd hall improvement		£663.30	£0.00		
TOTAL COUNCIL EXPENDITURE	**£5,219.46**	**£192,578.40**	£113,823.00		
COUNCIL INCOME LESS EXPENDITURE	**-£5,107.53**	**-£17,524.80**	£23,040.00		
HAMMOND HALL RECEIPTS					
Hire Charges	£1,764.46	£18,966.17	£21,000.00		
Bar		£2,047.32	£7,000.00		
Sports /MPA Income		£304.99	£1,500.00		
TOTAL HAMMOND HALL RECEIPTS	**£1,764.46**	**£21,318.48**	£29,500.00		
HAMMOND HALL EXPENDITURE					
Salaries (including Pension & NI)	£1,387.16	£14,739.38	£20,100.00		
Cleaning & Janitorial	£498.36	£5,538.08	£7,350.00		
Window Cleaning	£33.00	£264.00	£400.00		
lift insurance	£471.82	£471.82	£500.00		
Oil		£0.00	£2,500.00		
Electricity	£747.97	£5,766.34	£6,000.00		
Water Rates	£163.91	£740.97	£500.00		
Equipment		£0.00	£0.00		
Licences		£361.44	£400.00		
Bar Supllies and Wages		£1,237.12	£3,500.00		
Rates		£1,039.58	£1,040.00		
Bin Collection		£503.36	£250.00		
TOTAL	**£3,302.22**	**£30,662.09**	£42,540.00		
Repairs/Maintenance **Provision**	£633.59	£7,587.62	£10,000.00		
TOTAL HAMMOND HALL EXPENDITURE	**£3,935.81**	**£38,249.71**	£52,540.00		
HAMMOND HALL INCOME/EXPENDITURE	**-£2,171.35**	**-£16,931.23**	-£23,040.00		
NET COUNCIL & HAMMOND HALL COMBINED	**-£7,278.88**	**-£34,456.03**	£0.00		

February report

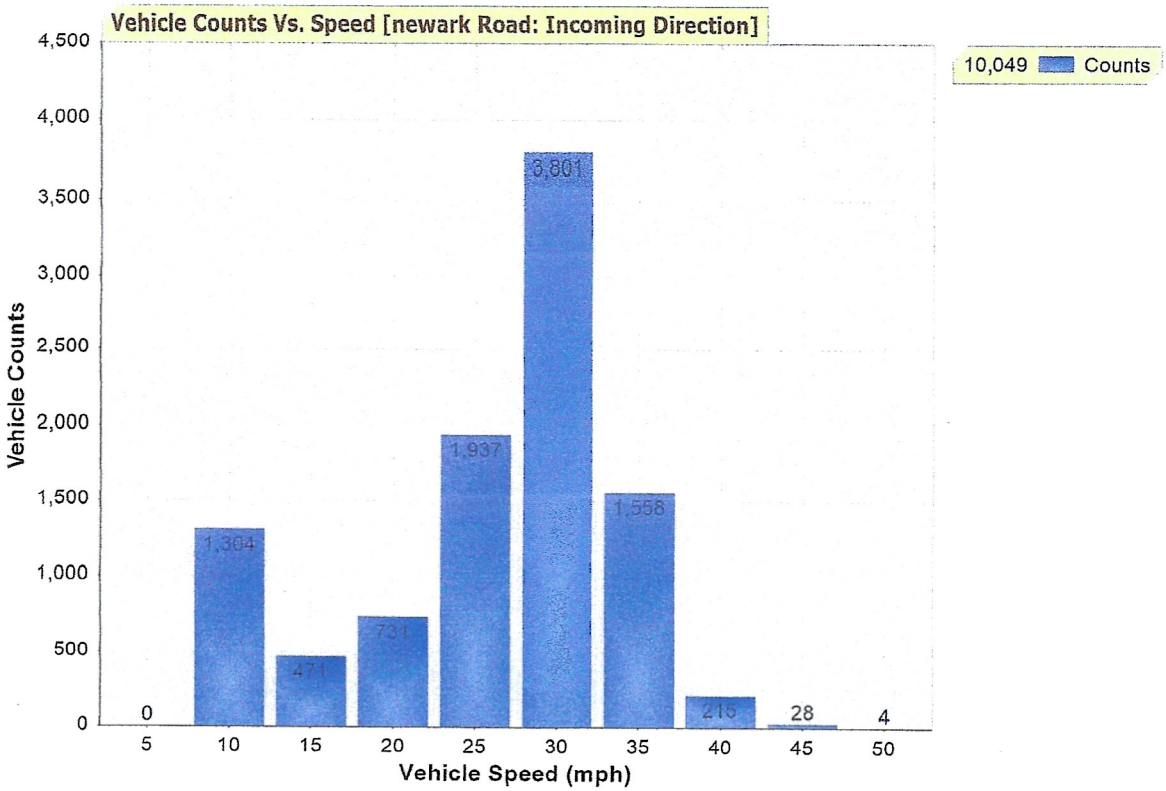
From Amy Matthews <hammondhall@bassinghamparishcouncil.gov.uk>
To <clerk@bassinghamparishcouncil.gov.uk>
Date 2025-03-13 13:24

Witham junior football continued on Saturday mornings, private party on Sunday 2nd.
week commencing 3rd normal week with only witham junior on the Saturday. Next week normal week again with a private booking and bridge at the weekend.
Followed by another normal week with the regular clubs and one weekend booking. And again another normal week.
Few bookings starting to come in now and weekends picking up again

Kind regards
Amy Matthews
Hammond Hall Manager
01522 789758



12/2/25 TO 12/3/25



12/2/25 TO 12/3/25

Bassingham Parish Council

Payments List - MARCH 2025

					Gross		VAT		Bar	HH	BPC
Chq No.	**Inv No.**	**Inv Date**	**Payee**	**Description**	**£**		**£**		**£**	**£**	**£**
ON-LINE	1308	28/02/25	CB GROUND MAINTAINANCE	Grounds Maintenance for FEBRUARY 2025	2400.00		0.00				2400.00
ON-LINE	N/A	N/A	Mrs Dorothy Tye	Litter Pick - MARCH 2025	100.00		0.00				100.00
ON-LINE	93	28/02/25	LYNNE HAYNES	HH CLEANING	390.00		0.00			390.00	
ON-LINE	N/A	N/A	Payroll	MARCH 2025 Salary (net)	2,982.04		0.00			1283.35	1698.69
ON-LINE	N/A	N/A	AMY MATTHEWS	Petty Cash Reimbursement	0.00		0.00				
ON-LINE	814736	05/03/25	WCF CHANDLERS	OIL RE HH	1,304.10		113.40			1190.70	
ON-LINE	N/A	N/A	GILLS FUNERAL	REIMBURSE PAYMENT IN ERROR	658.00		0.00				658.00
ON-LINE	707	22/02/25	TAYLOR TREE SERVICES	WILLOW REMOVAL	780.00		130.00				650.00
ON-LINE	N/A	N/A	ALLOTMENT SOCIETY	MEMBERSHIP RENEWAL	84.00		14.00				70.00
ON-LINE	1024	08/03/25	EKM	PLAY PARK ~~MAINTAINANCE~~ MAINTENANCE	7,015.80		1169.30				5846.50
ON-LINE	1025	08/03/25	EKM	PLAY PARK INSPECTION	120.00		20.00				100.00
ON-LINE	1027	08/03/25	EKM	PLAY PARK MAINTAINANCE	359.52		59.92				299.60
ON-LINE	1026	08/03/25	EKM	PLAY PARK MAINTAINANCE	60.00		10.00				50.00
D/D	N/A	N/A	PWLB	TOWER LOAN	4,489.29		0.00				4489.29
D/D	N/A	N/A	BARCLAYS	CREDIT CARD PAYMENTS	942.00		157.33			256.67	528.00
D/D	N/A	N/A	Barclays	bank charges	11.01		0.00				11.01
D/D	N/A	N/A	Nest Pension	FEBRUARY 25 pension payment	248.46		0.00			103.81	144.65
D/D	N/A	N/A	Initial Cleaning	Hygiene bin servicing	67.63		11.27			56.36	
D/D	N/A	N/A	BT Payment Services Ltd	PARISH OFFICE Telephone and Internet	138.51		23.08				115.43
D/D	N/A	N/A	EDF	Electricity Estimate	743.12		123.85			619.27	
D/D	N/A	N/A	Intuit	Quick books	27.12		4.52				22.60
					22,920.60		1836.67		0.00	3900.16	17183.77

Bassingham Parish Council

Payments List - MARCH 2025

	Gross		VAT		Bar	HH	BPC
PETTY CASH ANALYSIS							
CREDIT CARD ANALYSIS	**GROSS**		**VAT**		**BAR**	**HH**	**BPC**
HH INVOICES	308.40		51.73			256.67	
TREES RE HOLMES	633.60		105.60				528.00
TOTAL	942.00		157.33		0.00	256.67	528.00
VAT Return check							4
Dec payments less Dec PC and No Vat	19690.10		1836.67		0.00	2513.00	15340.43
Dec PC	0.00		0.00		0.00	0.00	0.00
Total Dec	**19690.10**		**1836.67**		**0.00**	**2513.00**	**15340.43**
Check							17853.43

13/3/25