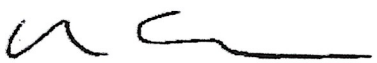
Notice is hereby given, that Members of the Parish Council of Bassingham are hereby summoned to attend a Meeting of Bassingham Parish Council at 7:00pm on the 14th of August 2025 in Hammond Tower.



Signed...

Roger Hales (Parish Clerk)

AGENDA

Councillors are reminded of the requirement to declare any disclosable pecuniary interests in agenda items not previously recorded on Members Register of Interests under the 2011 Localism Act.

There will be a maximum of 15 minutes public session at the start of the meeting, when members of the public can ask questions or make short statements to the Council.

Reports from District and County Councillors.

AUG 25:1. To accept apologies.

AUG 25:2. To approve and sign the notes of the previous meeting.

AUG 25:3. Financial report from the Clerk.

AUG 25:4. To make comment on planning applications received from NKDC.

AUG 25:5. Bassingham Neighbourhood Development Plan Update.

AUG 25:6. Hammond Hall Update.

AUG 25:7. Resilience Plan Update.

AUG 25:8. Speed Indicator Device Update.

AUG 25:9. Personnel Committee Update:

AUG 25:10. Health and Safety Checks update.

AUG 25:11. To review the rents for village lands.

AUG 25:12. To have Declan Nattrass paint the 3no. heritage finger posts in the village, for the sum of £400, under Sections 9 & 10 of the 1906 Open Spaces Act.

AUG 25:13. To accept the gift of a 'Captains Bench' to be places outside the east facing wall of the Hammond Hall, under Section 139 of the 1972 Local Government Act.

AUG 25:14. To have EKM Ltd, supply and fit a Blueberry disabled access roundabout with rubber surface, on Bassingham Playing field, for the sum of £13,186 plus VAT under Sections 9 & 10 of thew 1906 Open Spaces Act.

AUG 25:15. To authorise the signing of orders for payment.

AUG 25:16. Clerks Report.

AUG 25:17. Correspondence.

AUG 25:18. Information from Councillors.

AUG 25:19. To exclude the press and the public for reasons of personal and financial confidentiality.

AUG 25:20. To appoint a contractor to supply and fit solar panels to the Hammond Complex.

## Notes on a meeting held on 14th August 2025

A meeting of Bassingham Parish Council was held in the Hammond Tower, on Thursday the 14th of August 2025, at 7:00pm. Councillors Green (in the chair), Vickers, Howe, Booker and 8 members of the public were present.

Public Session: The Bassingham Show Committee gave a wash up presentation (attached) on the 2025 Village Show.

AUG 25:1. Apologies were received from Councillors Barnett, Wiltshire and Matthews.

AUG 25:2. The minutes of the July 2025 meeting were confirmed as a true record and duly signed.

AUG 25:3. The Clerk gave a financial report for July 2025 and assured the Council there were sufficient funds to meet all known and expected payments.

AUG 25:4. Planning: There were no planning applications received from NKDC this month.

AUG 25:5. Bassingham Neighbourhood Development Plan Update: There was no update this month.

AUG 25:6. The clerk gave an update (attached) on the Hammond Complex.

AUG 25:7. There was no Resilience Plan update this month..

AUG 25:8. The clerk showed the meeting the latest graphs (attached) downloaded from the speed indicator devices.

AUG 25:9. Personnel Committee update. There was nothing to report this month.

AUG 25:10. Health and Safety Checks Update: there was no update this month.

AUG 25:11. The Council reviewed the rents paid by its tenants on village lands, the Council agreed increases for the lands as set out in the attached sheet.

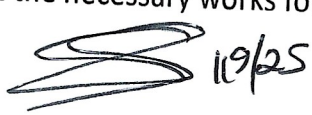
AUG 25:12. It was resolved to have Declan Nattrass paint the 3no. Heritage Finger Posts in the village for the sum of £400, under Sections 9 & 10 of the 1906 Open Spaces Act.

AUG 25:13. It was resolved to accept the gift of a Captains Bench from the Friends of the Hammond Hall, to be placed on the East Facing wall of the Hammond Hall, under Section 139 of the 1972 Local Government Act.

AUG 25:14. It was resolved to Have EKM Ltd. supply and fit a blueberry disabled access roundabout with rubber surface, on Bassingham Playing Field, for the sum of 13,186 plus VAT, under Sections 9 & 10 of the 1906 Open Spaces Act.

AUG 25:15. It was resolved to sign the order of payments. (attached).

AUG 25:16. Clerks Report: The child's play area on the playing field is overgrown with weeds and the bark needs digging out and replacing due to it having composted and encouraging weed growth. The Clerk was instructed to have EKM Ltd carry out the necessary works for



the sum of £6180 plus VAT and to place an agenda item for the September 2025 meeting to ratify this decision.

AUG 25:17. Correspondence:

An email from the Bassingham Bowls Club for the loan of the miniature bowls for use by the Bowls Club to teach the children of the village how to play bowls, over 80 children had partaken in lessons so far, with some of the older ones joining the club.

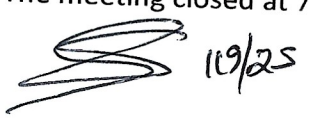
AUG 25:18. Information from Councillors.

An accident that occurred on Thurlby Road near the junction with Croft Lane, between a lorry and a tractor, reinforced the need for a 40MPH speed limit on that stretch of road.

AUG 25:19. It was resolved to exclude the press and the public for reasons of personal and financial confidentiality.

AUG 25:20. It was resolved to have Nerg Ltd to supply and install a 35.4KWp solar array with 23.2KWh batteries, across 2 roofs of the Hammond Complex for the sum of £32,310 plus VAT, under Section 133 of the 1972 Local Government Act.

The meeting closed at 7:55 pm.



| | JULY | TOTAL | 2025-26 Budget | |
|---|---|---|---|---|
| **COUNCIL RECEIPTS** | | 0 | | |
| Land Rents | | 0 | | |
| Allotments rents | | 0 | 2270 | |
| Playing field rent (Charity) | | 90 | 2330 | |
| Cemetery Fees | 200 | 200 | 275 | |
| NK Contribution-Litter Picking | 70 | 70 | 1000 | |
| Grants | | 0 | 323 | |
| 106 Monies/CIL/137 | | 0 | 0 | |
| Other Income | | 0 | 0 | |
| Precept | | 0 | 0 | |
| Bank Interest and Loyalty Payments | | 68775 | 137550 | |
| Photocopying | | 447.48 | 1200 | |
| Donations/Section 139 | | 0 | 25 | |
| **TOTAL COUNCIL RECEIPTS** | | 0 | 0 | |
| | **270** | **69582.48** | **144973** | |
| **COUNCIL EXPENDITURE** | | | | |
| Audit | | | | |
| Internal Audit | | 0 | 550 | |
| Clerks Salery (including pension & NI paid) | | 0 | 40 | |
| Grounds Maintainance | 3499.34 | 8654.14 | 30939 | |
| Insurance | 2195 | 8260 | 25000 | |
| LALC -fee | | 0 | 5050 | |
| Loan repayments | | 0 | 700 | |
| Postage and Stationery | | 4473.33 | 17957 | |
| Litter Pick | | 165.48 | 450 | |
| Water Rates re.allotments | 100 | 400 | 1320 | |
| village events | | 0 | 500 | |
| Section 137 | | 0 | 0 | |
| Bank Charges | | 0 | 0 | |
| Quick Books | 11.25 | 58.51 | 500 | |
| Phone / Internet | 22.6 | 90.4 | 250 | |
| Website | 127.23 | 502.49 | 1200 | |
| Village Clock | | 230 | 260 | |
| Miscellaneous | | 0 | 0 | |
| XMAS TREE | 39.44 | 501.07 | 2490 | |
| **OTHER COUNCIL PROVISIONS** | | 0 | 500 | |
| The Holmes | | 0 | | |
| Closed Churchyard and Cemetery Maintenance | | 340.12 | 7000 | |
| MUA and MPA upkeep provision | | 0 | 0 | |
| Playpark | | 0 | 3000 | |
| Playing Field (Charity) | | 2885.75 | 11000 | |
| Local Elections Costs | | 0 | 275 | |
| Tree Works | | 0 | 2500 | |
| Allotment Costs upgrades and legal | | 0 | 1000 | |
| Street Furniture & Maintainance | | 0 | 7000 | |
| hammomd hall improvement | | 5630.6 | 0 | |
| **TOTAL COUNCIL EXPENDITURE** | | 0 | 0 | |
| | **5994.86** | **32191.89** | **119481** | |
| **COUNCIL INCOME LESS EXPENDITURE** | | | | |
| | **-5724.86** | **37390.59** | **25492** | |
| **HAMMOND HALL RECEIPTS** | | | | |
| Hire Charges | | | | |
| Bar | 1768.42 | 7230.46 | 22000 | |
| Sports /MPA Income | 135.13 | 2619.05 | 8000 | |
| **TOTAL HAMMOND HALL RECEIPTS** | 5.83 | 53.33 | 1500 | |
| | **1909.38** | **9902.84** | **31500** | 2625/month |
| **HAMMOND HALL EXPENDITURE** | | | | |
| Salaries (including Pension & NI) | 2760.55 | 6435.43 | 23057 | |
| Cleaning & Janitorial | 446.36 | 1807.94 | 7700 | |
| Window Cleaning | | 99 | 420 | |
| lift insurance | | 0 | 500 | |
| Oil | | 0 | 3000 | |
| Electricity | 524.07 | 2599.4 | 6000 | |
| Water Rates | | 160.51 | 500 | |
| Equipment | | 479.98 | 0 | |
| Licences | | 0 | 400 | |
| Bar Suplies and Wages | 378.77 | 1169.07 | 4000 | |
| Rates | 104 | 415.58 | 1040 | |
| Bin Collection | | 542.1 | 375 | |
| **TOTAL** | **4213.75** | **13709.01** | **46992.00** | |
| Repairs/Maintainance Provision | 4978.28 | 13585.07 | 10000 | |
| **TOTAL HAMMOND HALL EXPENDITURE** | **9192.03** | **27294.08** | **56992** | |
| **HAMMOND HALL INCOME/EXPENDITURE** | **-7282.65** | **-17391.24** | **-25492** | 2124/m |
| **NET COUNCIL & HAMMOND HALL COMBINED** | **-13007.51** | **19999.35** | **0** | |

**BANK BALANCES**

| | |
|---|---|
| CURRENT ACCOUNT | 5142.49 |
| DEPOSIT ACCOUNT | 100000 |
| **TOTAL** | 105142.49 |

**PROVISIONS**

| | |
|---|---|
| YOUTH ACTIVITIES | 1700 |
| CLOSED CHURCHYARD & CEMETERY | 6900 |
| MPA/MUA | 35333.11 |
| PLAYPARK | 34566.81 |
| TREEWORKS | 0 |
| COMMUNITY INFRASTRUCTURE LEVY | 0 |
| VILLAGE CLOCK | 0 |
| MEMORIAL RE ALISON KELLY (CHARITY) | 100 |
| SCOUT CAMP (CHARITY) | 4701 |
| FINGER POSTS (CHARITY) | 11000 |
| ALLOTMENTS | 3603.2 |
| PLAYING FIELD (CHARITY) | 200 |
| HAMMOND HALL MAINTAINANCE | 4918.52 |
| LOST VILLAGE DONATION | 2315.08 |
| **TOTAL** | 105337.72 |
| DEFICIT | 12596.19 |
| THE HOLMES | -719.6 |
| **TOTAL** | 13315.79 |

Bassingham Village Show
Report to Parish Council 14/08/25 on the 57th Village show.

You are no doubt aware that Darren is the chair of a small but amazing team of dedicated volunteers, who work throughout the year to bring the show to life. Some of them have been able to join us tonight. Without them the show would not happen and it certainly would not have developed into the successful event we have just held without their dedication and enthusiasm.

We would like to thank the Parish Council, as one of our key sponsors, for their support during 2025, for allowing the use of the village hall and playing fields for the car boot fundraisers as well as the show and for providing £100 as a raffle prize.

This years show has received an overwhelming amount of positive feedback, from visitors, stallholders, race competitors and entertainers – we will be sure to forward to you some examples of the lovely correspondence we have received.

We would also like to take this opportunity to record our gratitude to County Councillor Marianne Overton for her kind comments about the show via her social media presence and for seeking us out on show day to convey her thanks to the team for all their hard work to benefit the community of Bassingham.

Whilst we know there's always room for improvement, we have built on the experience of running the last three village shows to tailor the event, and respond to comments received. In addition, we had to deal with a major challenge presented by finding out that the school would be unavailable to accommodate the indoor show. With the support of The Bailgate Scout Group, The Green Man Pub and several generous local residents, we were able to beg, borrow and hire sufficient tents to house the indoor classes. The feedback to this change was unanimous; it made for a more cohesive layout and encouraged far more visitors to view the entries. We are hopeful that this will result in a greater number of entries for next year's event and intend to accommodate the entire show on the field again in future.

New for 2025 were; a larger range of food vendors, 5 live music acts plus DJ, back to back arena events and entertainments throughout the afternoon, A writing workshop with acclaimed crime writer Alison Bruce and more stalls and vintage vehicles than ever.

As ever, more help with running the show (both beforehand and on the day) would be very welcome and would make for a better visitor experience, as well as a less exhausted show team!

The accounts are yet to be finalised due to a few outstanding invoices but we can confirm we raised sufficient funds to cover the entertainments, allowing us to keep the show as a free event for the community.

We shall continue our fundraising efforts in order to ensure that the 58th show can remain free for the people of Bassingham. To this end, we would like to ask the Parish Council if they will repeat their support for the show, granting us use of the Hall & playing fields for Car Boot sales on the first Saturday of April, May, June & July 2026 as well as use of the Halls and field on Saturday 1st August 2026 for our 58th show.

**Bassingham Parish Council**

**Payments List - AUGUST 2025**

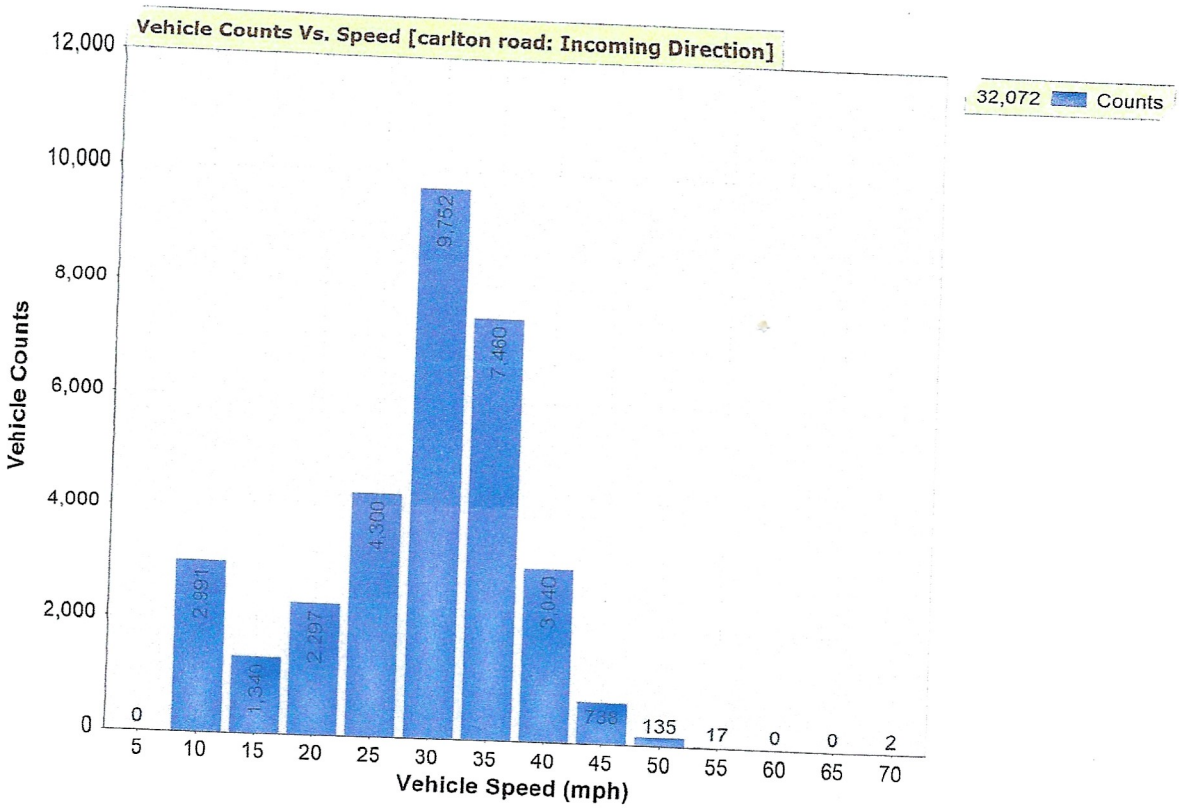
| Chq No. | Inv No. | Inv Date | Payee | Description | Gross | | VAT | | Bar | HH | BPC |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | £ | | £ | | £ | £ | £ |
| ON-LINE | 1448 | 05/08/25 | CB GROUND MAINTAINANCE | Grounds Maintenance for July 2025 | 2075.00 | | 0.00 | | | | 2075.00 |
| ON-LINE | N/A | N/A | Mrs Dorothy Tye | Litter Pick -August 2025 | 100.00 | | 0.00 | | | | 100.00 |
| ON-LINE | 98 | 31/07/25 | LYNNE HAYNES | HH CLEANING | 390.00 | | 0.00 | | | 390.00 | |
| ON-LINE | N/A | N/A | Payroll | August 2025 Salary (net) | 3,466.01 | | 0.00 | | | 1495.41 | 1970.60 |
| ON-LINE | 5226 | 04/08/25 | PBS | Petty Cash Reimbursement | 100.00 | | 0.00 | | | | 100.00 |
| ON-LINE | 251101 | 08/07/25 | RB WHOLESALE | RERENDER FEATURE WALL HAMMOND + FLASH FIX | 5,520.00 | | 920.00 | | | 4600.00 | |
| ON-LINE | 251573 | 22/07/25 | RB WHOLESALE | CLEANING MATERIALS | 48.09 | | 8.02 | | | 40.07 | |
| ON-LINE | HH17074 | 26/05/25 | CMN CLEANING | WINE GLASSES | 32.63 | | 5.44 | | 27.19 | | |
| ON-LINE | HH17075 | 10/07/25 | CMN CLEANING | HH WINDOW CLEAN | 36.00 | | 0.00 | | | 36.00 | |
| ON-LINE | INV-0774 | 14/07/25 | TAYLOR TREE SERVICES | HH WINDOW CLEAN | 36.00 | | 0.00 | | | 36.00 | |
| ON-LINE | 431 | 15/07/25 | CHRIS GOODE BUILDING SOLUTI | REMOVE DOWNED TREE AT HOLMES | 468.00 | | 78.00 | | | | 390.00 |
| ON-LINE | 192208 | 07/08/25 | DAVID OGILIVIE ENGINEERING | INSTALL CARPARKS AT S/M ALLOTMENTS | 12,000.00 | | 2000.00 | | | | 10000.00 |
| D/D | N/A | N/A | HMRC | ARMED FORCES BENCH | 1,996.80 | | 332.80 | | | | 1664.00 |
| D/D | N/A | N/A | NKDC | OVER PAYMENT | 2,691.35 | | 0.00 | | | | 2691.35 |
| D/D | N/A | N/A | BARCLAYS | HH NON-DOMESTIC RATES | 104.00 | | 0.00 | | | 104.00 | |
| D/D | N/A | N/A | Barclays | CREDIT CARD PAYMENTS | 270.11 | | 45.02 | | 33.98 | 103.62 | 87.49 |
| D/D | N/A | N/A | Nest Pension | bank charges | 16.28 | | 0.00 | | | | 16.28 |
| D/D | N/A | N/A | Initial Cleaning | July 25 pension payment | 278.56 | | 0.00 | | | 130.27 | 148.29 |
| D/D | N/A | N/A | BT Payment Services Ltd | Hygiene bin servicing | 67.63 | | 11.27 | | | 56.36 | |
| D/D | N/A | N/A | EDF | PARISH OFFICE Telephone and Internet | 152.68 | | 25.45 | | | | 127.23 |
| D/D | N/A | N/A | Intuit | Electricity Estimate | 691.46 | | 115.24 | | | 576.22 | |
| | | | | Quick books | 27.12 | | 4.52 | | | | 22.60 |
| | | | | | 30,567.72 | | 3545.76 | | 61.17 | 7567.95 | 19392.84 |

**Bassingham Parish Council**

**Payments List - AUGUST 2025**

| | Gross | | VAT | | Bar | HH | BPC |
|---|---|---|---|---|---|---|---|
| ***PETTY CASH ANALYSIS*** | | | | | | | |
| SHOW PRIZE DONATION | 100.00 | | 0.00 | | | | 100.00 |
| **CREDIT CARD ANALYSIS** | **GROSS** | | **VAT** | | **BAR** | **HH** | **BPC** |
| HAMMOND HALL COOKER REMOVE/REPLACE | 50.00 | | 8.33 | | | 41.67 | |
| WINDOWS OFFICE SUBSCRIPTION | 104.99 | | 17.50 | | | | 87.49 |
| PAINT RE BAR REFIT | 72.49 | | 12.08 | | | 60.41 | |
| BAR STOCK | 40.78 | | 6.80 | | 33.98 | | |
| BATTERIES | 1.85 | | 0.31 | | | 1.54 | |
| TOTAL | 270.11 | | 45.02 | | 33.98 | 103.62 | 87.49 |
| | | | | | | | |
| **VAT Return check** | | | | | | | |
| Jul payments less Jul PC and No Vat | 24131.80 | | 3545.76 | | 61.17 | 5942.27 | 14582.60 |
| Jul PC | 0.00 | | 0.00 | | 0.00 | 0.00 | 0.00 |
| **Total Jul** | **24131.80** | | **3545.76** | | **61.17** | **5942.27** | **14582.60** |
| | | | | | | | |
| Check | | | | | | | 20586.04 |

12/8/25




19/7/25 To 13/8/25

# July report

**From** <hammondhall@bassinghamparishcouncil.gov.uk>
**To** <clerk@bassinghamparishcouncil.gov.uk>
**Date** 2025-08-06 08:55

First weekend saw the last carboot before show day, all went well and it was well attended. First two weeks there was a normal attendance of clubs and one weekend booking from Back To Netball. 9th & 10th July the air conditioning was replaced and is working well. Again another normal week with three weekend bookings and the Tower floor being completed on 17th & 18th.
Next week had no weekend bookings but we had Bingo! on the 25th which was well attended and made a profit of around £250. Also taking £163.50 on the bar. The following week was quiet and now will be until September as most regular clubs are on summer break.
--
Kind Regards
Amy Matthews
Hammond Hall Manager
01522 789758

VILLAGE LANDS RENT REVIEW AUGUST 2025

| LAND | CURRENT RENT | NEW RENT |
|---|---|---|
| SOUTH MOOR ALLOTMENTS | £58 | £60 |
| PARISH GARDENS | £16 | £18 |
| SOUTH MOOR SCOUTS | £500 | £550 |
| NORTH MOOR | £325 | £357.5 |
| | £774 | £850 |
| | £390 | £429 |
| THE BRAITHINGS | £160.50 | £160.50 |
| THE PINFOLD | £100 | £100 |
| SHOOTING RIGHTS | | |
| N MOOR | £35 | £35 |
| S MOOR | £20 | n/a |
| PLAYING FIELD | £75 | £80 |
| CONTAINERS | £25 | £27 |