Notice is hereby given, that Members of the Parish Council of Bassingham are hereby summoned to attend a Meeting of Bassingham Parish Council at 7:00pm on the 11th of September 2025 in Hammond Tower.



Signed...

Roger Hales (Parish Clerk)

AGENDA

Councillors are reminded of the requirement to declare any disclosable pecuniary interests in agenda items not previously recorded on Members Register of Interests under the 2011 Localism Act.

There will be a maximum of 15 minutes public session at the start of the meeting, when members of the public can ask questions or make short statements to the Council.

Reports from District and County Councillors.

SEPT 25:1. To accept apologies.

SEPT 25:2. To approve and sign the notes of the previous meeting.

SEPT 25:3. Financial report from the Clerk.

SEPT 25:4. To review the 2024-25 external auditors report.

SEPT 25:5. To make comment on planning applications received from NKDC.

SEPT 25:6. Bassingham Neighbourhood Development Plan Update.

SEPT 25:7. Hammond Hall Update.

SEPT 25:8. Resilience Plan Update.

SEPT 25:9. Speed Indicator Device Update.

SEPT 25:10. Personnel Committee Update:

SEPT 25:11. To have Amy Matthews take the Introduction to Local Council Administration course, run through SLCC, for the sum of £120 plus VAT.

SEPT 25:12. Health and Safety Checks update.

SEPT 25:13. To have EKM Ltd remove the existing bark from the children's play area, fit new Tarram textile weed suppressant and 80 square metres of hard wood play chip, for the sum of £6180 plus VAT under Sections 9 & 10 of the 1906 Open Spaces Act.

SEPT 25:14. To authorise the signing of orders for payment.

SEPT 25:15. Clerks Report.

SEPT 25:16. Correspondence.

SEPT 25:17. Information from Councillors.

Notes on a meeting held on 11th September 2025

A meeting of Bassingham Parish Council was held in the Hammond Tower, on Thursday the 11th of September 2025, at 7:00pm. Councillors Green (in the chair), Vickers, Howe, Booker, Wiltshire and 2 members of the public were present.

Public Session: The use of the single tennis court was discussed, and the council provided an update regarding the situation.

Poppy appeal update given, please contact Colin Coulson if you wish to volunteer.

Whites Lane queried by member of public and the council confirmed there was no update.

Councillor Marianne Overton M.B.E updated the meeting on the works of LCC.

SEPT 25:1. Apologies were received from Councillors Barnett and Matthews.

SEPT 25:2. The minutes of the August 2025 meeting were confirmed as a true record and duly signed.

SEPT 25:3. The Clerk gave a financial report for August 2025 and assured the Council there were sufficient funds to meet all known and expected payments.

SEPT 25:4. The council reviewed the external auditors annual report and resolved to set up a committee for risk assessments and procedures.

SEPT 25:5. Planning: There were no planning applications received from NKDC this month.

SEPT 25:6. Bassingham Neighbourhood Development Plan Update: There was no update this month.

SEPT 25:7. The Hammond Hall Manager gave an update (attached) on the Hammond Complex.

SEPT 25:8. There was no Resilience Plan update this month.

SEPT 25:9. The clerk showed the meeting the latest graphs (attached) downloaded from the speed indicator devices.

SEPT 25:10. Personnel Committee update. There was nothing to report this month.

SEPT 25:11. It was resolved to have Amy Matthews complete the Introduction to Local Council Administration course, run through SLCC, for the sum of £120 plus VAT.

SEPT 25:12. Health and Safety Checks Update: there was no update this month.

SEPT 25:13. It was resolved to have EKM Ltd remove the existing bark from the children's play area, fit new tarram textile weed suppressant and 80 cubic meters of hard wood play chip, for the sum of £6180 plus VAT under Sections 9 & 10 of the 1906 Open Spaces Act.

SEPT 25:14. It was resolved to sign the order of payments. (attached).

SEPT 25:15. Clerks report: The fencing at The Holmes Parish Woodland is now complete, please be aware that the bank on the western boundary of the woodland is under the

9/10/25

control of the environment agency and as such should not be accessed for any reason passed the tarmacked path.

SEPT 25:16. Correspondence: letter received from the Cumbria Clock Company concerning the Church clock providing a quote to polish out the worn surfaces to remove any rough areas on the pinion teeth. Return to site, refit the pinion and suitably lubricate for the sum of £1030 plus VAT. It was resolved to make this an agenda item for the October meeting.

SEPT 25:17. Information from Councillors

Maintenance to the church clock is ongoing.

The cemetery boundaries needed more attention.

Diversion signs from road closures have been left on grass verges after roads have reopened.

The Lancaster Bomber sculpture is now in place, and it was proposed by Cllr Green and seconded by Cllr Vickers to make a £100 donation to the Bomber Gateway Trust. This will appear as an item on the October agenda for resolution.

Efforts to gain a speed reduction on Thurlby Road, Bassingham continue.

The meeting closed at 7:55 pm.

9/10/25

	AUGUST	TOTAL	2025-26 Budget	
		0		
COUNCIL RECEIPTS		0		
Land Rents		0	2270	
Allotments rents		90	2330	
Playing field rent (Charity)		200	275	
Cemetery Fees	70	140	1000	
NK Contribution-Litter Picking		0	323	
Grants		0	0	
106 Monies/CIL/137		0	0	
Other Income		0	0	
Precept		68775	137550	
Bank Interest and Loyalty Payments		447.48	1200	
Photocopying		0	25	
Donations/Section 139		0	0	
TOTAL COUNCIL RECEIPTS	**70**	**69652.48**	**144973**	
COUNCIL EXPENDITURE				
Audit		0	550	
Internal Audit		0	40	
Clerks Salery (including pension & NI paid)	2111.64	10765.78	30939	
Grounds Maintainance	2075	10335	25000	
Insurance		0	5050	
LALC -fee		0	700	
Loan repayments		4473.33	17957	
Postage and Stationery	87.49	252.97	450	
Litter Pick	100	500	1320	
Water Rates re.allotments	585.85	585.85	500	
village events	100	100	0	
Section 137		0	0	
Bank Charges	16.28	74.79	500	
Quick Books	22.6	113	250	
Phone / Internet	127.23	629.72	1200	
Website		230	260	
Village Clock		0	0	
Miscellaneous	47	548.07	2490	
XMAS TREE		0	500	
OTHER COUNCIL PROVISIONS		0		
The Holmes		340.12	7000	
Closed Churchyard and Cemetery Maintenance		0	0	
MUA and MPA upkeep provision		0	3000	
Playpark		2885.75	11000	
Playing Field (Charity)		0	275	
Local Elections Costs		0	2500	
Tree Works	390	390	1000	
Allotment Costs upgrades and legal	10000	10000	7000	
Street Furniture & Maintainance	1664	7294.6	0	
hammomd hall improvement		0	0	
TOTAL COUNCIL EXPENDITURE	**17327.09**	**49518.98**	**119481**	
COUNCIL INCOME LESS EXPENDITURE	**-17257.09**	**20133.5**	**25492**	
HAMMOND HALL RECEIPTS				
Hire Charges	1077.83	8308.29	22000	
Bar	15.16	2634.21	8000	
Sports /MPA Income	5.83	59.16	1500	
TOTAL HAMMOND HALL RECEIPTS	**1098.82**	**11001.66**	**31500**	2625/month
HAMMOND HALL EXPENDITURE				
Salaries (including Pension & NI)	1622.43	8057.86	23057	
Cleaning & Janitorial	488.86	2296.8	7700	
Window Cleaning	72	171	420	
lift insurance		0	500	
Oil		0	3000	
Electricity	576.22	3175.62	6000	
Water Rates	183.53	344.04	500	
Equipment		479.98	0	
Licences		0	400	
Bar Suplies and Wages	61.17	1230.24	4000	
Rates	104	519.58	1040	
Bin Collection		542.1	375	
TOTAL	**3108.21**	**16817.22**	**46992.00**	
Repairs/Maintainance Provision	4703.62	18288.69	10000	
TOTAL HAMMOND HALL EXPENDITURE	**7811.83**	**35105.91**	**56992**	
HAMMOND HALL INCOME/EXPENDITURE	**-6713.01**	**-24104.25**	**-25492**	2124/m
NET COUNCIL & HAMMOND HALL COMBINED	**-23970.1**	**-3970.75**	**0**	

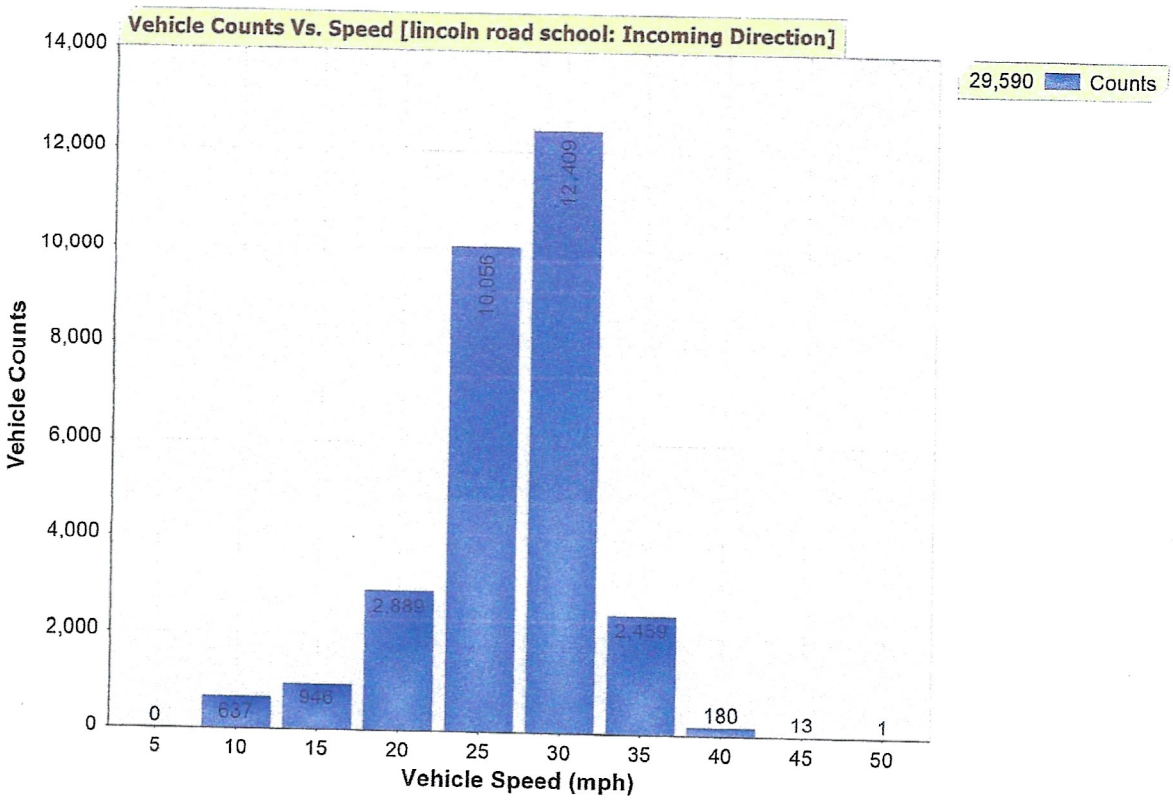
BANK BALANCES	
CURRENT ACCOUNT	6235.92
DEPOSIT ACCOUNT	75000
TOTAL	81235.92
PROVISIONS	
YOUTH ACTIVITIES	1700
CLOSED CHURCHYARD & CEMETERY	6900
MPA/MUA	35333.11
PLAYPARK	34566.81
TREEWORKS	0
COMMUNITY INFRASTRUCTURE LEVY	0
VILLAGE CLOCK	0
MEMORIAL RE ALISON KELLY (CHARITY)	100
SCOUT CAMP (CHARITY)	4701
FINGER POSTS (CHARITY)	11000
ALLOTMENTS	3603.2
PLAYING FIELD (CHARITY)	200
HAMMOND HALL MAINTAINANCE	4918.52
LOST VILLAGE DONATION	2315.08
TOTAL	105337.72
DEFICIT	12596.19
THE HOLMES	-719.6
TOTAL	13315.79

August update for your records

From Amy Matthews <hammondhall@bassinghamparishcouncil.gov.uk>
To <clerk@bassinghamparishcouncil.gov.uk>
Date 2025-09-11 18:04

August was a quiet month, which it usually is. The first weekend saw the Bassingham show which I think everyone will agree it was a great success. The first week saw a few of the regular clubs and nothing at the weekend. The following three weeks were the same, skeleton clubs through the week and no weekend bookings

Kind regards
Amy Matthews
Hammond Hall Manager
01522 789758


Vehicle Counts Vs. Speed [lincoln road school: Incoming Direction]
29,590 Counts
Vehicle Counts
14,000
12,000
10,000
8,000
6,000
4,000
2,000
0
0
637
946
2,689
10,056
12,409
2,459
180
13
1
5
10
15
20
25
30
35
40
45
50
Vehicle Speed (mph)

13/8/25 — 10/9/25

Bassingham Parish Council

Payments List - SEPTEMBER 2025

Chq No.	Inv No.	Inv Date	Payee	Description	Gross		VAT		Bar	HH	BPC
					£		£		£	£	£
ON-LINE	1463	29/08/25	CB GROUND MAINTAINANCE	Grounds Maintenance for AUGUST 2025	1905.00		0.00				1905.00
ON-LINE	N/A	N/A	Mrs Dorothy Tye	Litter Pick -SEPTEMBER 2025	100.00		0.00				100.00
ON-LINE	98	31/07/25	LYNNE HAYNES	HH CLEANING	599.96		0.00			599.96	
ON-LINE	N/A	N/A	Payroll	SEPTEMBER 2025 Salary (net)	3,214.47		0.00			1428.69	1785.78
ON-LINE	N/A	N/A	AMY MATTHEWS	Petty Cash Reimbursement	0.00		0.00				
ON-LINE	SB20251136	29/08/25	PKF	EXTERNAL AUDIT	756.00		126.00				630.00
ON-LINE	HH17076	16/08/25	CMN CLEANING	HH WINDOW CLEAN	36.00		0.00			36.00	
ON-LINE	N/A	N/A	BASSINGHAM SCOUTS	ALISON KELLY BENCH DONATION (CHARITY)	100.00		0.00				100.00
ON-LINE	INV-0076	29/08/25	CFS FENCING	HOLMES FENCING	9,299.64		1549.94				7749.70
ON-LINE	16226	05/09/25	LALC	CLERK TRAINING	93.60		15.60				78.00
ON-LINE	40168	20/08/25	GUARDIAN HYGIENE	HH WATER MONITORING	384.00		64.00			320.00	
D/D	N/A	N/A	PWLB	TOWER LOAN REPAYMENT	4,489.29		0.00				4489.29
D/D	N/A	N/A	NKDC	HH NON-DOMESTIC RATES	104.00		0.00			104.00	
D/D	N/A	N/A	BARCLAYS	CREDIT CARD PAYMENTS	4,270.09		711.68		101.84	3406.57	50.00
D/D	N/A	N/A	Barclays	bank charges	12.98		0.00				12.98
D/D	N/A	N/A	Nest Pension	AUGUST 25 pension payment	296.38		0.00			123.74	172.64
D/D	N/A	N/A	Initial Cleaning	Hygiene bin servicing	70.55		11.76			58.79	
D/D	N/A	N/A	BT Payment Services Ltd	PARISH OFFICE Telephone and Internet	156.73		26.12				130.61
D/D	N/A	N/A	EDF	Electricity Estimate	595.28		99.21			496.07	
D/D	N/A	N/A	Intuit	Quick books	27.12		4.52				22.60
					26,511.09		2608.83		101.84	6573.82	17226.60

Bassingham Parish Council

Payments List - SEPTEMBER 2025

	Gross		VAT		Bar	HH	BPC
PETTY CASH ANALYSIS							
			0.00				
CREDIT CARD ANALYSIS	**GROSS**		**VAT**		**BAR**	**HH**	**BPC**
LARGE POPPIES	60.00		10.00				50.00
PAINT	38.48		6.41			32.07	
FLOOR REFIT RE HH	4049.40		674.90			3374.50	
BAR STOCK	122.21		20.37		101.84		
TOTAL	4270.09		711.68		101.84	3406.57	50.00
VAT Return check							4
Aug payments less Aug PC and No Vat	#REF!		#REF!		#REF!	#REF!	#REF!
Aug PC	0.00		0.00		0.00	0.00	0.00
Total Aug	**#REF!**		**#REF!**		**#REF!**	**#REF!**	**#REF!**
Check							#REF!

1/9/25
SL Howe
1.9.25