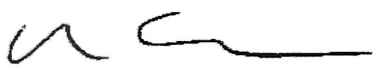
Notice is hereby given, that Members of the Parish Council of Bassingham are hereby summoned to attend a Meeting of Bassingham Parish Council at 7:00pm on the 8th of January 2026 in the meeting room of the Hammond Hall.



Signed...

Roger Hales (Parish Clerk)

AGENDA

Councillors are reminded of the requirement to declare any disclosable pecuniary interests in agenda items not previously recorded on Members Register of Interests under the 2011 Localism Act.

There will be a maximum of 15 minutes public session at the start of the meeting, when members of the public can ask questions or make short statements to the Council.

Reports from District and County Councillors.

JAN 26:1. To accept apologies.

JAN 26:2. To approve and sign the notes of the previous meeting.

JAN 26:3. Financial report from the Clerk.

JAN 26:4. To finalise the budget and set the precept for financial year ending 31st March 2027.

JAN 26:5. To make comment on planning applications received from NKDC.

JAN 26:6. Bassingham Neighbourhood Development Plan Update.

JAN 26:7. Hammond Hall Update.

JAN 26:8. Resilience Plan Update.

JAN 26:9. Speed Indicator Device Update.

JAN 26:10. Personnel Committee Update:

JAN 26:11. Health and Safety Checks update.

JAN 26:12. To have Amy Matthews take the FILCA course, from LALC for the sum of £144.

JAN 26:13. To have HJ Media & Security Ltd. supply and fit a security camera to cover the Hammond Multi Use Area, for the sum of £644, under Section 133 of the 1972 Local Government Act.

JAN 26:14. To authorise the signing of orders for payment.

JAN 26:15. Clerks Report.

JAN 26:16. Correspondence.

JAN 26:17. Information from Councillors.

Notes on a meeting held on 8th January 2026

A meeting of Bassingham Parish Council was held in the meeting room of the Hammond Hall, on Thursday the 8th of January 2026, at 7:00pm. Councillors Wiltshire (in the chair), Vickers, Barnett, Green, Howe, Matthews and 3 members of the public were present.

Public Session:

Could the Council provide equipment for litter picking outside the Parish Built form.

As the Council's insurance only covered volunteer litter picking on 30mph roads with footways, the council could unfortunately not fund this.

Could the Council precept for extra works on playing field not covered by playpark provision and other areas around village.

The Council will include this in their budget as a provision from 2027 onwards.

JAN 25:1. Apologies were received from Councillor Booker, Councillor Green apologised for being late.

JAN 25:2. The minutes of the December 2025 meeting were confirmed as a true record and duly signed.

JAN 25:3. The Clerk gave a financial report for December 2025 and assured the Council there were sufficient funds to meet all known and expected payments.

JAN 25:4. The Council finalised the budget and resolved to set the precept for financial year ending 31st March 2027 at £145,500.

JAN 25:5. Planning: There was no planning received from NKDC this month.

JAN 25:6. Bassingham Neighbourhood Development Plan Update: There was no update this month.

JAN 25:7. The clerk read out a report from the Hammond Hall Manager on the Hammond Complex.

JAN 25:8. Resilience Plan Update. There was no update this month.

JAN 25:9. Speed indicator device update. There was no update this month

JAN 25:10. Personnel Committee update. Staff supervisions would take place the end of January 2026.

JAN 25:11. Health and Safety Checks Update: there was no update this month.

JAN 25:12. It was resolved to have Amy Matthews take the FILCA course, from LALCX for the sum of £144.

JAN 25:13. It was resolved to have HJ Media & Security Ltd. supply and fit a security camara to cover the Hammond Multi Use Area, for the sum of £644, under Section 133 of the 1972 Local Government Act.

12/2/26

JAN 25:14. It was resolved to sign the order of payments. (attached).

JAN 25:15. Clerks Report:

The works on the play park are now all complete, all the spoil from the areas has been recycled for use in other areas in the village.

JAN 25:16. Correspondence: there was no correspondence this month.

JAN 25:17. Information from Councillors:

Councillor Green update the Council on the proposed Local Government Reform.

Any faults to footways, streetlamps or roads needed to be reported directly to LCC through Fixmystreet.com.

The meeting closed at 8:02 pm.

12/2/26.

	2025-26 Budget	2026-27 budget	2027-28 forcast
COUNCIL RECEIPTS			
Land Rents	2270	2482	2482
Allotments rents	2330	2404	2404
Playing field rent (Charity)	275	294	294
Cemetery Fees	1000	1000	1000
NK Contribution-Litter Picking	323	467	467
Grants	0	0	0
106 Monies/CIL/137	0	0	0
Other Income	0	0	0
Precept	137550	145500	152000
Bank Interest and Loyalty Payments	1200	1800	1800
Photocopying	25	25	25
Donations/Section 139	0	0	0
TOTAL COUNCIL RECEIPTS	**144973**	**153972**	**160472**
COUNCIL EXPENDITURE			
Audit	550	600	600
Internal Audit	40	60	60
Clerks Salery (including pension & NI paid)	30939	35000	37000
Grounds Maintainance	25000	25000	27500
Insurance	5050	5500	5500
LALC -fee	700	700	700
Loan repayments	17957	17957	17957
Postage and Stationery	450	450	450
Litter Pick	1320	1320	1320
Water Rates re.allotments	500	2000	2000
village events	0	8000	4000
Section 137	0	0	0
Bank Charges	500	250	250
Quick Books	250	280	300
Phone / Internet	1200	1600	1800
Website	260	300	320
Village Clock	0	0	5000
Miscellaneous	2490	1971	6111
XMAS TREE	500	600	600
OTHER COUNCIL PROVISIONS			
The Holmes	7000	2000	2000
Closed Churchyard and Cemetery Maintenance	0	0	0
MUA and MPA upkeep provision	3000	3000	3000
Playpark	11000	11000	11000
Playing Field (Charity)	275	294	294
Local Elections Costs	2500	2500	2500
Tree Works	1000	3000	1000
Allotment Costs upgrades and legal	7000	1000	1000
Street Furniture & Maintainance	0	0	0
hammomd hall improvement	0	0	0
TOTAL COUNCIL EXPENDITURE	**119481**	**124382**	**132262**
COUNCIL INCOME LESS EXPENDITURE	**25492**	**29590**	**28210**
HAMMOND HALL RECEIPTS			
Hire Charges	22000	22000	23000
Bar	8000	5000	6000
solar panel income		4000	4000
Sports /MPA Income	1500	500	500
TOTAL HAMMOND HALL RECEIPTS	**31500**	**31500**	**33500**
HAMMOND HALL EXPENDITURE			
Salaries (including Pension & NI)	23057	27000	28500
Cleaning & Janitorial	7700	7000	7500
Window Cleaning	420	450	470
lift insurance	500	500	600
Oil	3000	3000	1000
Electricity	6000	2000	2000
Water Rates	500	700	700
Equipment	0	0	0
Licences	400	400	400
Bar Suplies and Wages	4000	2500	3000
Rates	1040	1040	1040
Bin Collection	375	500	500
TOTAL	**46992.00**	**45090.00**	**45710**
Repairs/Maintainance **Provision**	10000	10000	10000
solar panal repayment		6000	6000
TOTAL HAMMOND HALL EXPENDITURE	**56992.00**	**61090.00**	**61710**
HAMMOND HALL INCOME/EXPENDITURE	**-25492**	**-29590**	**-28210**
NET COUNCIL & HAMMOND HALL COMBINED	**0**	**0**	**0**
	4.98%	4.77%	4.28%

December update

From Amy Matthews <hammondhall@bassinghamparishcouncil.gov.uk>
To <clerk@bassinghamparishcouncil.gov.uk>
Date 2026-01-08 12:42

Normal first week of December with no weekend bookings. Following week is as normal, with 3 weekend bookings. Third week slightly quieter with some clubs breaking up for Christmas. We held our Christmas Bingo! On Friday 19th. Raising £480 on the bingo and raffle combined. And a brilliant £208 on the bar. One coffee morning and two bridge booking train before the end of the year. We have a new club joining us on Monday 12th January, Tai Chi every Monday 1.30-2.30pm in the main hall.

Kind regards
Amy Matthews
Hammond Hall Manager
01522 789758

Bassingham Parish Council

Payments List - JANUARY 2026

					Gross		VAT		Bar	HH	BPC
Chq No.	**Inv No.**	**Inv Date**	**Payee**	**Description**	**£**		**£**		**£**	**£**	**£**
ON-LINE	1517	30/12/25	CB GROUND MAINTAINANCE	Grounds Maintenance for DECEMBER 2025	1825.00		0.00				1825.00
ON-LINE	N/A	N/A	Mrs Dorothy Tye	Litter Pick -JANUARY 2026	100.00		0.00				100.00
ON-LINE	103	31/12/25	LYNNE HAYNES	HH CLEANING	546.00		0.00			546.00	
ON-LINE	N/A	N/A	Payroll	JANUARY 2026 Salary (net)	3,136.53		0.00			1350.67	1785.86
ON-LINE	SI-1255	12/12/25	EKM LTD	SUPPLY AND FIT ACCESS ROUNDABOUT	15,823.20		2637.20				13186.00
ON-LINE	SI-1251	28/11/25	EKM LTD	PLAY PARK MAINTAINANCE	3,226.01		537.67				2688.34
ON-LINE	HH17079	27/11/25	CMN	HH WINDOW CLEAN	36.00		0.00			36.00	
ON-LINE	2145	28/11/25	PMG AC	AIR CON SERVICING	240.00		40.00			200.00	
ON-LINE	IN00069503	15/12/25	NKDC	PREMISES LICENCE	180.00		0.00			180.00	
ON-LINE	INV-32753	18/12/25	NERG LTD	SOLAR PANAL INSTALL, FINAL PAYMENT	13,284.00		0.00			13284.00	
ON-LINE	16719	19/12/25	LALC	ANNUAL SUBS	435.00		0.00				435.00
D/D	N/A	N/A	HMRC	OCT,NOV,DEC NI & PAYE PAYMENTS	2,796.06		0.00			1033.26	1762.80
D/D	N/A	N/A	NKDC	HH NON-DOMESTIC RATES	104.00		0.00			104.00	
D/D	N/A	N/A	BARCLAYS	CREDIT CARD PAYMENTS	788.80		131.48				657.32
D/D	N/A	N/A	Barclays	bank charges	11.19		0.00				11.19
D/D	N/A	N/A	Nest Pension	OCTOBER 25 pension payment	283.55		0.00			129.92	153.63
D/D	N/A	N/A	Initial Cleaning	Hygiene bin servicing	70.55		11.76			58.79	
D/D	N/A	N/A	BT Payment Services Ltd	PARISH OFFICE Telephone and Internet	152.68		25.45				127.23
D/D	N/A	N/A	EDF	Electricity Estimate	477.96		79.66			398.30	
D/D	N/A	N/A	Intuit	Quick books	27.12		4.52				22.60
					43,543.65		3467.74		0.00	17320.94	22754.97

Bassingham Parish Council

Payments List - JANUARY 2026

							0.00				
				CREDIT CARD ANALYSIS	**GROSS**		**VAT**		**BAR**	**HH**	**BPC**
				SUPER GLUE	2.78		0.46				2.32
				BLUE TAC	3.78		0.63				3.15
				CABLE TIES	4.99		0.83				4.16
				2*COMPUTER MONITORS	182.25		30.39				151.86
				SIT & STAND DESK	319.00		53.17				265.83
				SIT AND STAND STOOL	276.00		46.00				230.00
				TOTAL	788.80		131.48				657.32
				VAT Return check							4
				Aug payments less Aug PC and No Vat	40123.57		3467.74		0.00	15840.35	20815.48
				Aug PC	0.00		0.00		0.00	0.00	0.00
				Total Aug	**40123.57**		**3467.74**		**0.00**	**15840.35**	**20815.48**
				Check							36655.83

VAT WITHHELD 8/1/26

B.K. Howe 8.1.26

Notes on a meeting of the Hammond Hall Committee of Bassingham Parish Council held on Tuesday the 27th of January 2026

Present were in the chair Councillor Green, Councillor Barnett, Councillor Howe and Amy Matthews (Hall Manager).

HH:1. The minutes of the previous meeting were confirmed as a true record and duly signed.

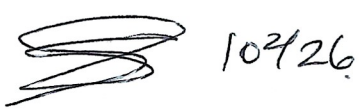
HH:2. Amy Matthews (Hall Manager) gave an update on bookings received and carried out at the Hammond Hall.

HH:3. Repairs and Maintenance for the Hammond Hall: No issues to report.

HH:4. Repairs and maintenance for the Memorial Playing Field: No issues to report.

HH:5. There were no requests for purchase

The meeting closed at 10:45am


10/2/26

Notes on a meeting of the Hammond Hall Committee of Bassingham Parish Council held on Tuesday the 20th of January 2026

Present were in the chair Councillor Green, Councillor Booker, Councillor Howe and Amy Matthews (Hall Manager).

HH:1. The minutes of the previous meeting were confirmed as a true record and duly signed.

HH:2. Amy Matthews (Hall Manager) gave an update on bookings received and carried out at the Hammond Hall.

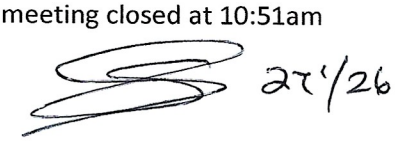
The new CCTV camera facing the MUA had been fitted.

HH:3. Repairs and Maintenance for the Hammond Hall:

HH:4. Repairs and maintenance for the Memorial Playing Field: No issues to report.

HH:5. There were no requests for purchase

The meeting closed at 10:51am



Notes on a meeting of the Hammond Hall Committee of Bassingham Parish Council held on Tuesday the 13th of January 2026

Present were in the chair Councillor Green, Councillor Barnett, Councillor Howe and Amy Matthews (Hall Manager).

HH:1. The minutes of the previous meeting were confirmed as a true record and duly signed.

HH:2. Amy Matthews (Hall Manager) gave an update on bookings received and carried out at the Hammond Hall.

The Main Hall floor had been refurbished.

The Parish Office was being measured for new cupboards on the 15th January.

HH:3. Repairs and Maintenance for the Hammond Hall:

HH:4. Repairs and maintenance for the Memorial Playing Field: No issues to report.

HH:5. It was resolved to purchase 192 rubber backed chair leg floor protectors for the chairs in the main hall, for the sum of £120 including VAT.

The meeting closed at 10:42am

